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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of April 1961

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	834	443	121	16	*86	18	241	23	1013
b. Other Full Fld. Inves.	605	433	220	15	33	36	304	-	734
Totals	1439	876	341	31	119	54	545	23	1747
25X1X4									
	1498	380					257	-	1621
	186	64					40	-	210
Totals	1684	444					297	-	1831
3. CLASSIFIED PROCUREMENT	584	224	244	0	0	0	244	-	564
4. TECHNICAL CONTACTS	164	31	27	0	0	0	27	-	168
5. ADMIN. SUPPORT	483	129	108	0	0	0	108	-	504
6. MISCELLANEOUS	217	78	54	2	0	0	56	-	239
Totals	1448	462	433	2	0	0	435	-	1475
GRAND TOTALS	4571	1782					1277	23	5053

* Of these cancelled, 5 were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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Identification of Other Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of April 1961

	Military Personnel	29
	Contract Type A	30
	Deferred Status	17
	Employee Cases	19
	Contractor	29
	Consultant	2
25X1A	GSI	2
	████████ Employee	1
	Potential Applicants	2
25X1A6a	████████ Guard	11
25X1A6a	████████	4
	Summer Employees	2
FOIAb3b1	████████	280
	Total	433

TABLE A-1

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EXPLANATION OF CHART #1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration.

The dot-dash line represents the total number of such cases Pending.

These cases include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which

25X1X4 checks are made at the request of [REDACTED]

25X1X4 [REDACTED], and those on which checks are

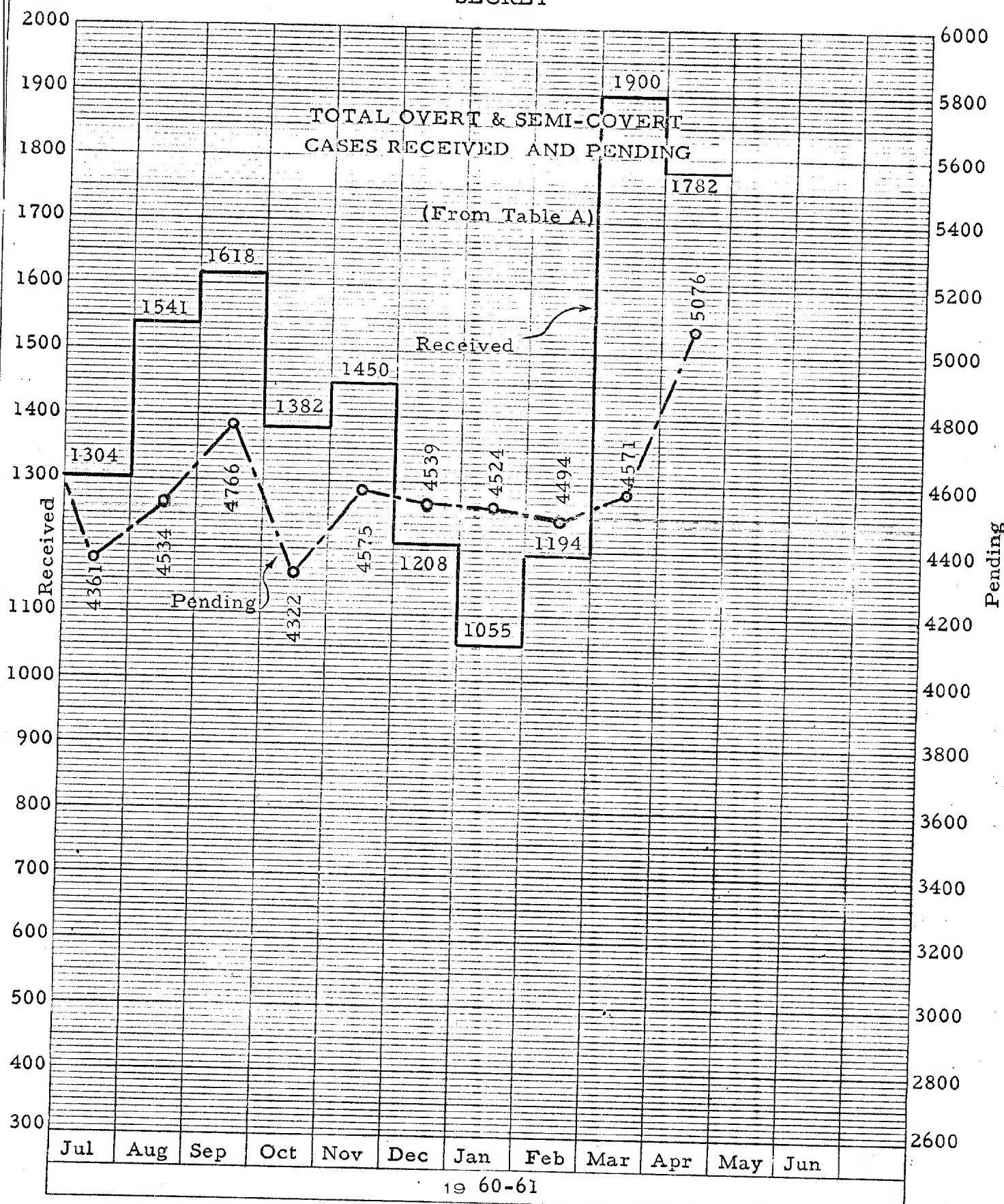
made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

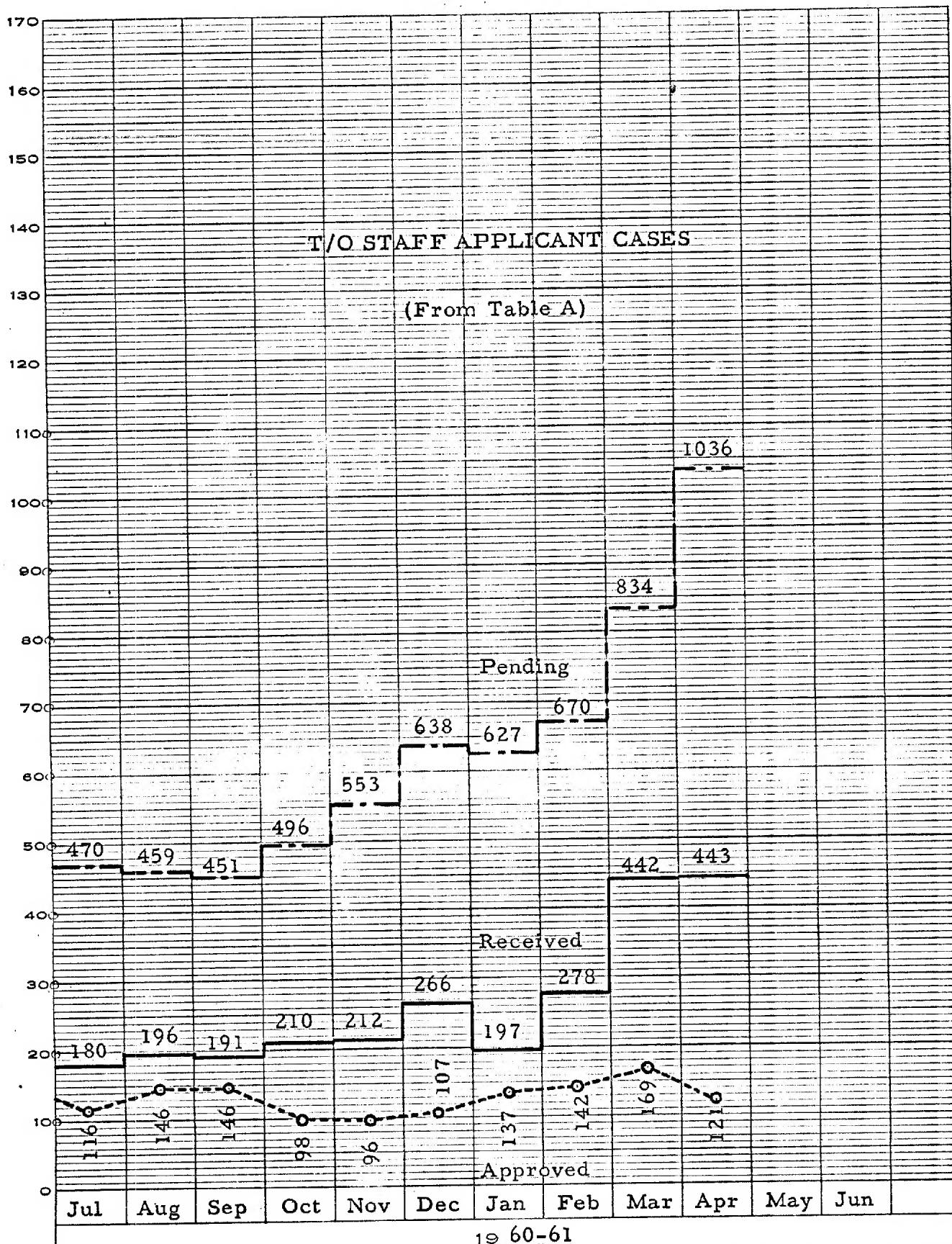
The solid line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart #1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The dot-dash line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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OFFICE OF SECURITY

RECORD OF
MEDICAL-SECURITY-PERSONNEL
REVIEW PANEL ACTIONSMonth of April 1961

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	11	12	23	4	*5	1	10	13
Other	6	0	6	0	0	1	1	5
TOTAL	17	12	29	4	5	2	11	18

* The 5 cases are cancelled in the monthly report under T/O staff applicants cancelled.

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of April 1961

1. PROCESSING TIME (For <u>129</u> Regular Cases) *			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS Research & APPRAISAL	TOTAL DAYS
	SRD	PSD	
	66	13 15	94

2. ANALYSIS OF PROCESSING TIME		CASES
a. Less than 30 days		0
b. 31 to 60 days		12
c. 61 to 90 days		51
d. 91 to 120 days		39
e. 121 to 150 days		24
f. over 150 days		3

3. CASES PENDING OVER 90 DAYS		STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular	
	20	126	
	Total	20	126

* This figure does not include summer and special project cases closed during the month which, if included, would give a grand total of 271 cases.

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EXPLANATION OF CHART #3

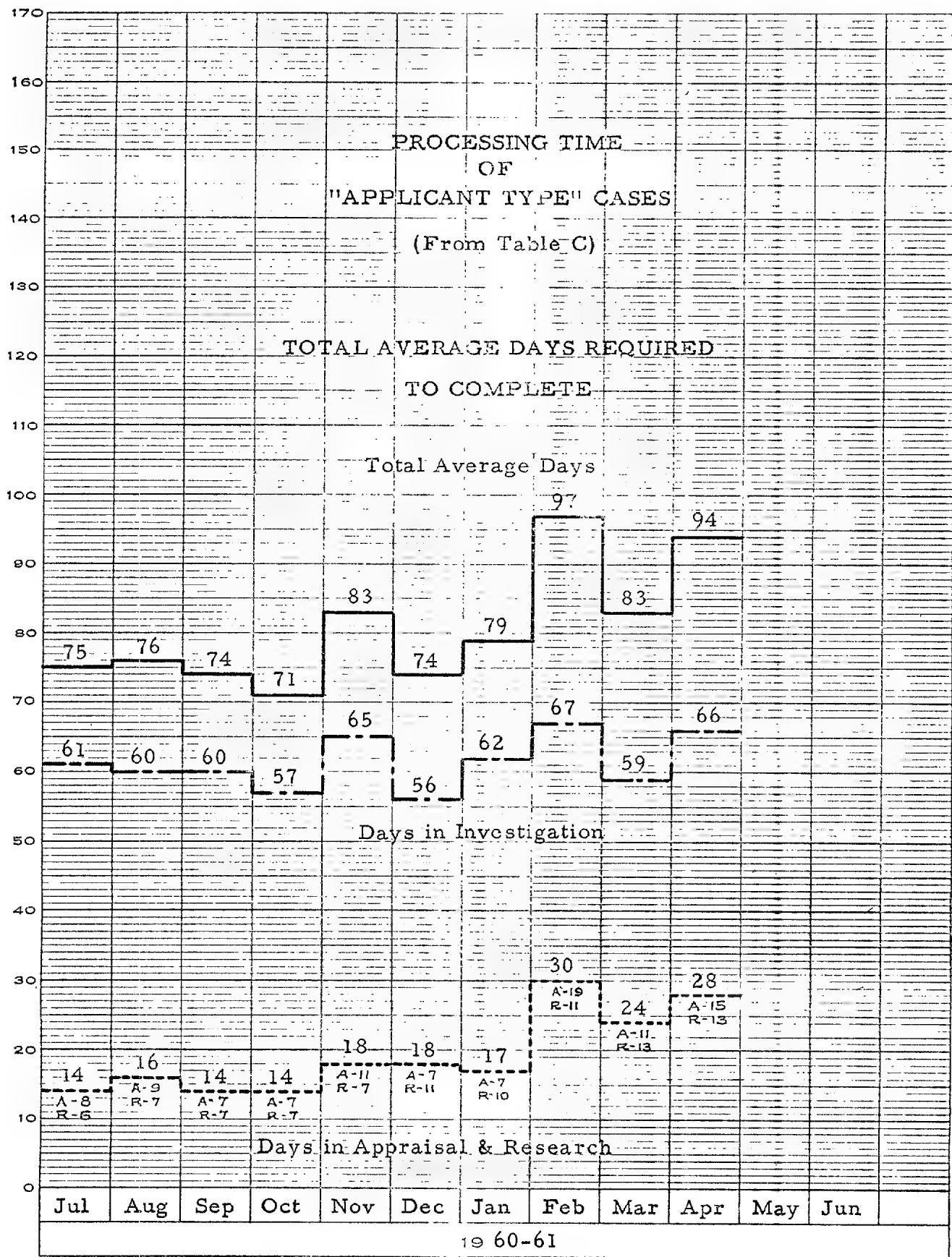
PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration of these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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EXPLANATION OF CHART #4

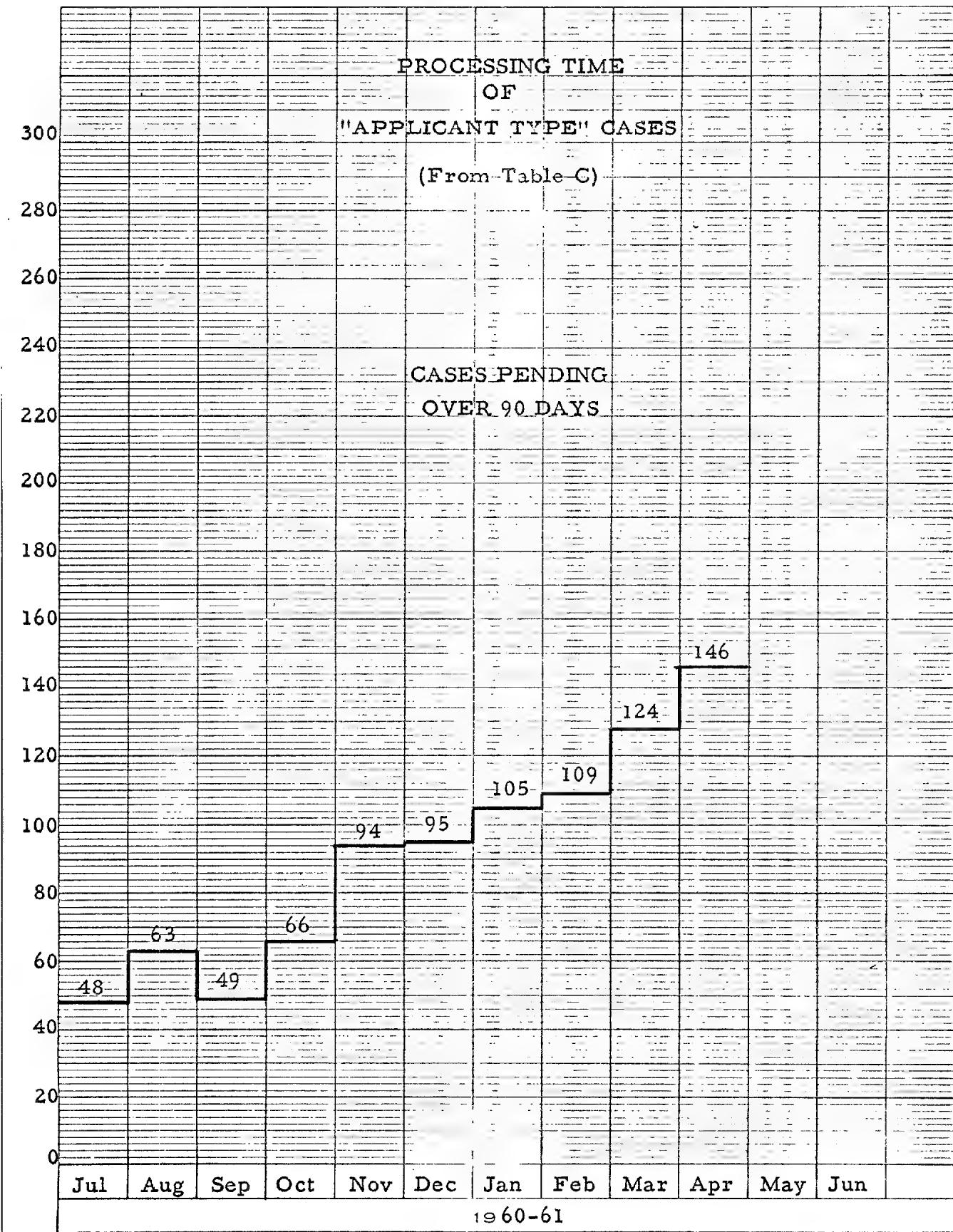
APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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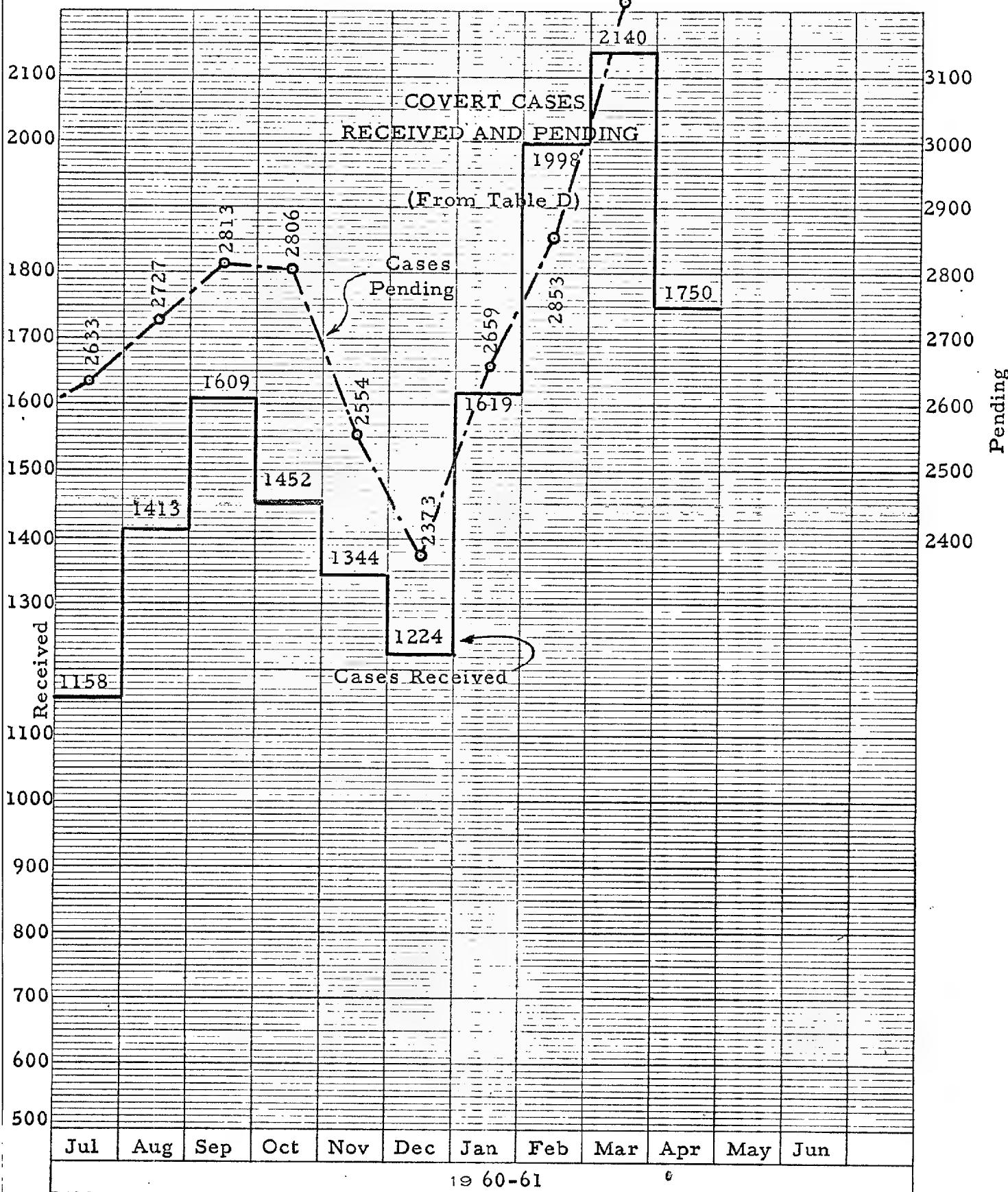
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STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of April 1961

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1416	882	479	1819
Covert	1777	732	600	1909
TOTAL	3193	1614	1079	3728

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EXPLANATION OF CHART #7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

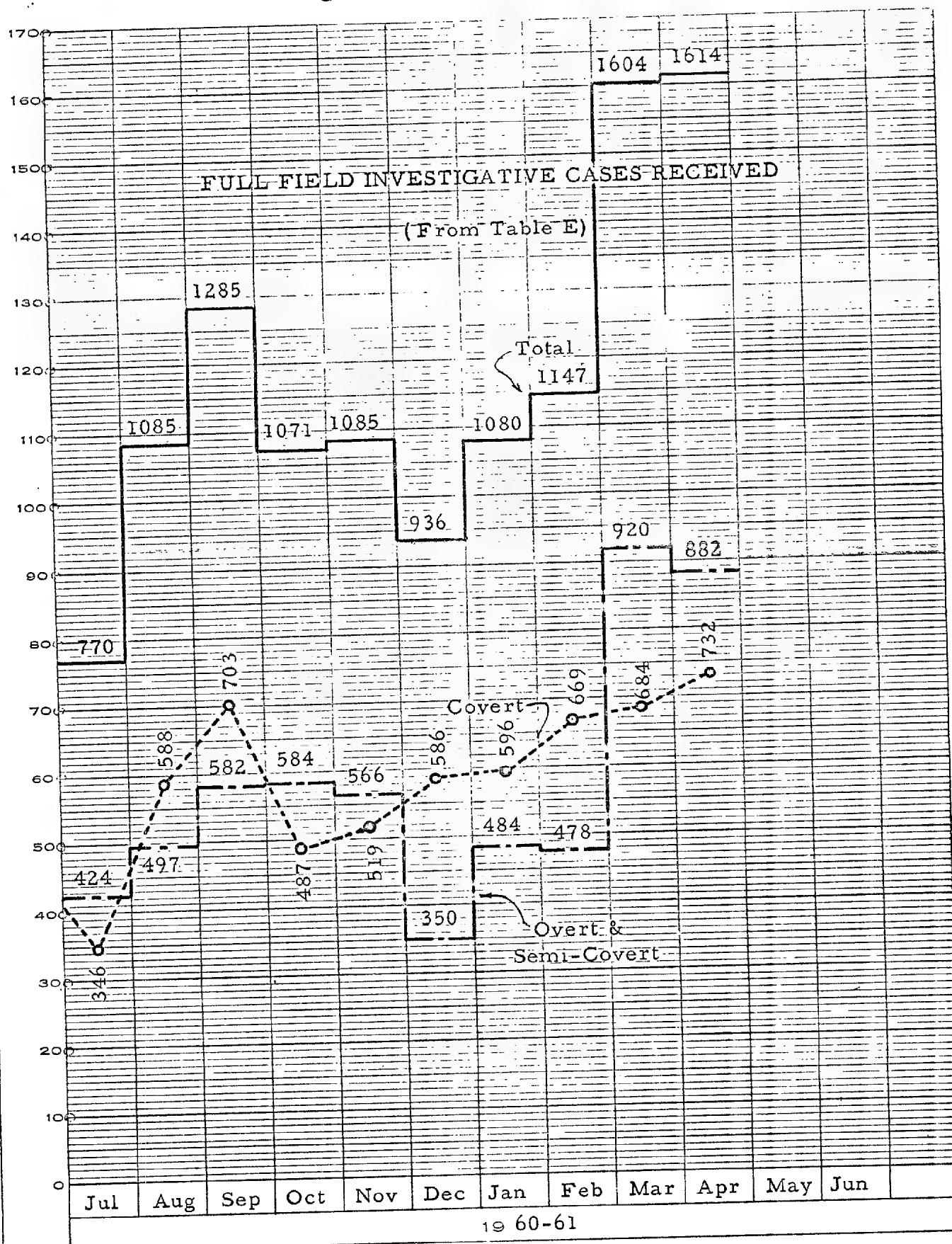
The solid line graph represents the Total number of Overt & Semi-Covert and Covert Cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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EXPLANATION OF CHART #8

FULL FIELD INVESTIGATIONS PENDING

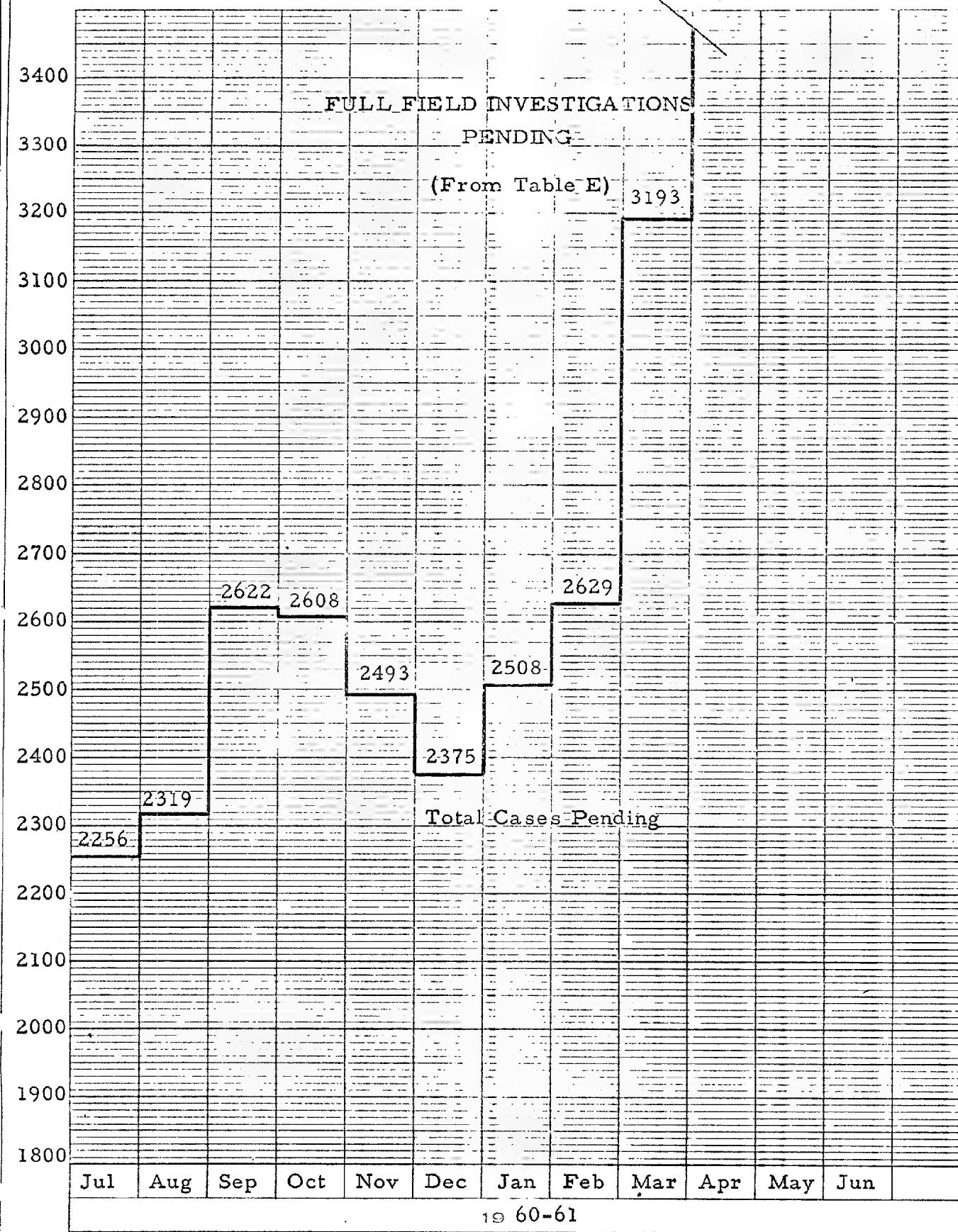
This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending Full Field Investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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Chart #8

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(When filled in)

OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of April 1961

ACTIVITY	ACTIONS	
1. Requests for CIA record checks received from other agencies		3158
2. Security files reviewed in response to other agency requests		160
(Requests pending over 10 days <u>74</u>)		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		295
4. Employees' transfer and reassignment actions reviewed		455
REQUESTS FOR APPROVAL OF:		
5. Training at outside institutions	Disapproved	Approved
	0	90
6. Private travel		29
	0	
7. Manuscripts, speeches, books, etc.		22
	2	
(Total pages reviewed <u>1424</u>)		
8. Liaison contacts	Disapproved	Approved
	18	867
9. Miscellaneous outside activities		328
	1	

STATINTL

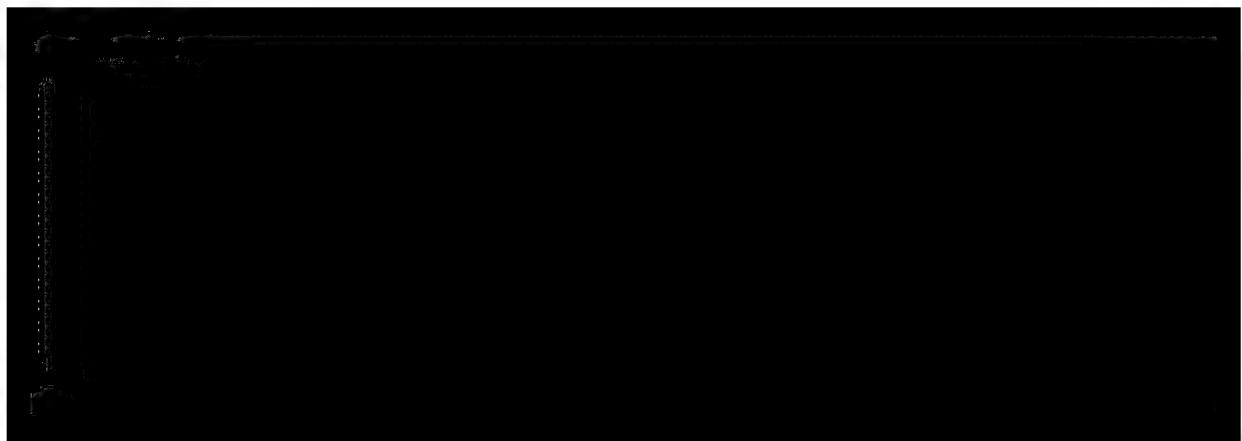


TABLE G

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SECURITY
 OFFICE OF SECURITY
 PHYSICAL SECURITY DIVISION ACTIVITIES
 APRIL 1961

I

Headquarters security violations reported, investigated and charged	31
Overseas security violations reported and charged	22
	<u>TOTAL</u>
	<u>53</u>
Alleged violations investigated and cleared (Hdqrs. 13 Overseas 3)	<u>16</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed (4 major 4 minor)	<u>8</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>41</u>
Domestic Stations	<u>26</u>
Special foreign TDY physical security assignments (Man-days)	<u>30</u>
Special domestic TDY physical security assignments (Man-days)	<u>60</u>
Special security investigations completed	<u>8</u>
Special USIB investigations (Manhours)	<u>60</u>

II

25X1A13d

Briefings and instruction in technical security:

Overt personnel (Manhours)	<u>58</u>
Covert personnel (Manhours)	<u>0</u>
TABLE <u>H</u> (Page 1 of 3)	

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PHYSICAL SECURITY DIVISION ACTIVITIES - APRIL 1961

III

NSO night security inspections (offices)	<u>740</u>
Other security matters handled after-hours by NSOs	<u>2,207</u>
Safe combinations changed	<u>162</u>
Safes repaired	<u>245</u>
CIA identification processes performed	<u>97</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued	<u>626</u>
Visitor Passes Issued (Total)	<u>9,340</u>
General	
Processed by receptionists	4,968
Processed by guards	1,885
TOTAL	<u>6,853</u>
Applicants	629
Forgotten badges	376
Deliveries	1,482
Armed escort of classified material (Domestic trips) (Manhours <u>25</u>)	<u>4</u>

IV

Safety inspections and investigations	<u>24</u>
Safety briefings, meetings and conferences	<u>23</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - APRIL 1961

New Building Site

Contract Guards on Duty	<u>24</u>
Permanent type photographic badges issued	<u>183</u>
One-Day (non-photographic) badges issued during period	<u>907</u>

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EXPLANATION OF CHART #11
AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

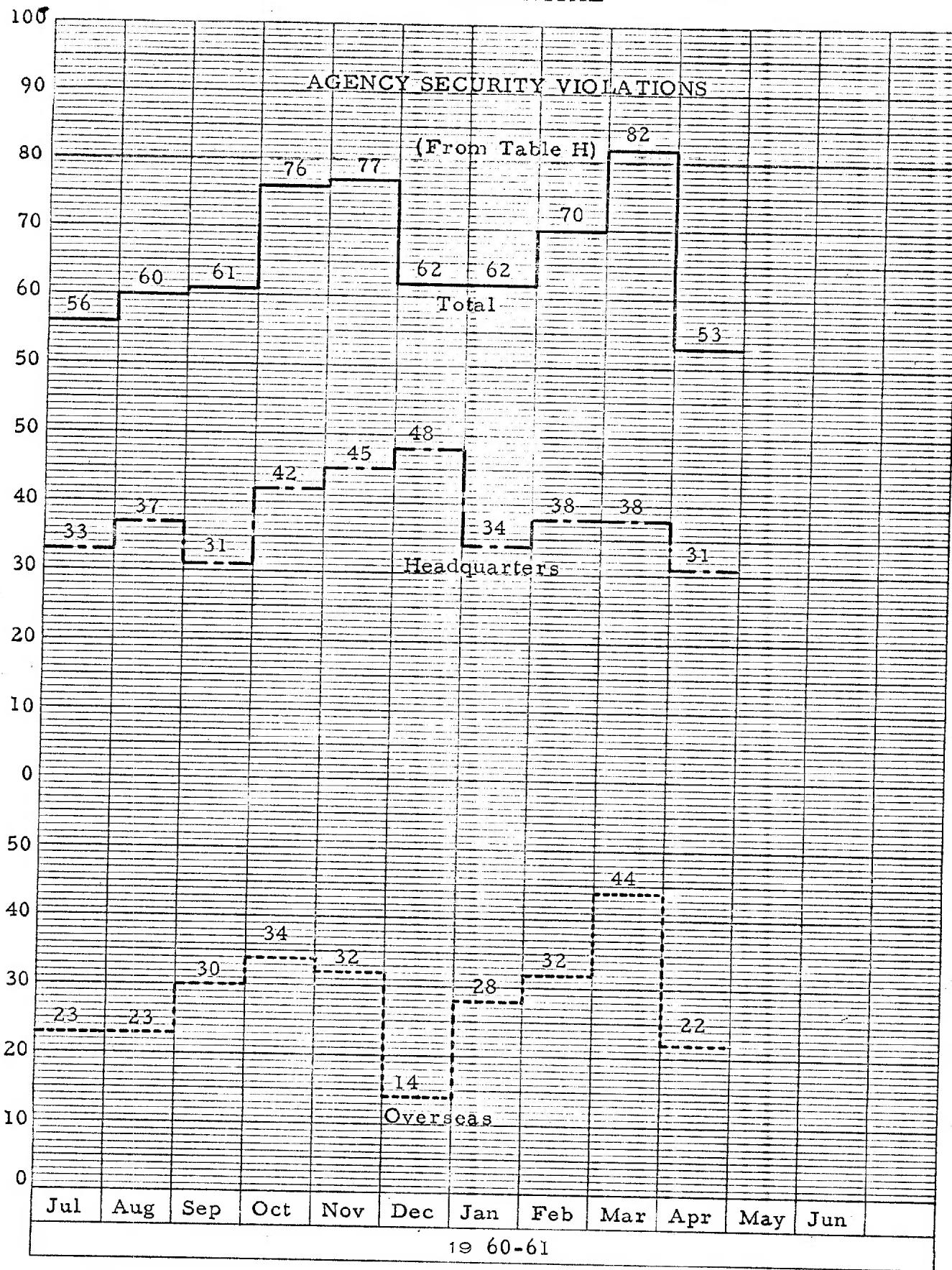
The solid line graph represents the total number of security violations charged in the Agency during the period. It is made up of the following:

Headquarters violations reported, investigated and charged, represented by the dot-dash graph line.

Overseas violations reported to headquarters and charged, represented by the dotted line graph.

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